



ATTENDANCE

TERM DATES

Term 1 | Monday 30 January – Friday 7 April.

Mid-term Exeat | Friday 3 March – Monday 6 March.

Term 2 | Wednesday 26 April – Friday 30 June.

Mid-term Exeat | Friday 2 June – Monday 5 June.

Term 3 | Tuesday 18 July – Friday 22 September.

Mid-term Exeat | Friday 18 August – Monday 21 August.

Term 4 | Tuesday 10 October – Tuesday 5 December.

COMPULSORY EVENTS

All students are expected to attend:

College Sunday | Sunday 19 March, 4pm

Middle Years' Celebration | Tuesday 5 December

Their Year Group Camp:

Year 7 Group 1 | Monday 28 August – Friday 1 September

Year 7 Group 2 | Monday 4 – Friday 8 September

Year 8 Group 1 | Sunday 7 – Friday 12 May

Year 8 Group 2 | Sunday 14 – Friday 19 May

Year 9 Group 1 | Sunday 23 – Friday 28 July

Year 9 Group 2 | Sunday 30 July – Friday 4 August

THE SCHOOL DAY

Warning Bell | 8.25am

School Day | 8.30am-3.30pm

LATE TO SCHOOL

Girls must sign in at Middle Years' reception if they are late for school. Year 9s are able to sign in at Staff and Student Services located in the Centenary building.

LEAVING EARLY

Girls leaving the College early must sign out at Middle Years' reception or Staff and Student Services and have a note or an email sent to absentees (absentees@mlc.wa.edu.au) explaining the need to leave.

STUDENT ABSENCE

If a student is unexpectedly absent, parents are requested to call the College on 9383 0264 or absentees@mlc.wa.edu.au before 9am. Absences not accounted for by 9am will be checked by telephone, email or SMS.

AT SCHOOL AFTER HOURS

Students who are at school after hours waiting to be picked up can go to the Walter Shepherd Resource Centre, which is open until 6pm, Monday to Thursday and until 4pm on Friday. Alternatively, the Boarding House can offer a safe haven.

On Monday, Wednesday and Thursday, girls in Years 7–12 can access tutoring from Collegians and subject teachers in the Academic Centre in the Walter Shepherd Resource Centre from 3.30-6pm. The Café is open until 4pm for refreshments.

CONTACT US

DEAN OF MIDDLE YEARS' EDUCATION

Ms Rosemarie Dunn (08) 9383 8800

rdunn@mlc.wa.edu.au

HEAD OF YEAR 7

Mrs Andrea Wilson (08) 9383 8800

awilson@mlc.wa.edu.au

HEAD OF YEAR 8

Mrs Fiona Walker-Hart (08) 9383 8800

fwalker-hart@mlc.wa.edu.au

HEAD OF YEAR 9

Mrs Jacqui Claassen (08) 9383 8800

jclaassen@mlc.wa.edu.au

Middle Years' Administration and Reception is located at the entry level of the Middle Years' Building. Office hours are Monday to Friday, 8am-4pm, (08) 9383 8800.

TRAVELLING TO AND FROM MLC

We encourage families to make use of public transport or to walk to the College where ever possible.

BECHA'S TRAVELS

Our College mascot, Becha Bear, has been enlisted as our Active Commuting Ambassador.

'Becha' is an acronym that stands for:

B – BEHAVIOUR

E – ENVIRONMENT

C – COMMUNITY, AND

H – HEALTHY

A – ATTITUDES

Active commuting relates to physical activity undertaken as a means of transport, and includes walking, cycling, or any other form of non-motorised transport. It also includes the use of public transport because this usually involves physical activity at either end of the journey. (UWA Schools of Population Health and Movement and Exercise research)

International studies show that girls who become active commuters improve their cardiovascular health and fitness levels, and have improved cognitive performance, especially verbal, numeric and reasoning abilities.

COMMUNITY BUS SERVICE

MLC students, can catch one of three Community Buses that service the following areas:

- City Beach and Floreat.
- Nedlands, Subiaco and Shenton Park.
- Willetton, Rossmoyne, Booragoon, Myaree, Melville, Attadale, Bicton and East Fremantle.

Tickets are available from the Uniform Shop. See the Wyvern for bus times and stops.

BUS AND TRAIN SERVICES

For the convenience of students travelling by bus to and from school, Transperth runs special buses linking with some train services. For more information, go to the Transperth website www.transperth.wa.gov.au

STUDENT SMARTRIDER CARD

The MLC customised version of the Perth Transit Authority's Student SmartRider will be issued to all students. These cards will serve as the student's library and 'My Student Account' card for use in the College Café and to access the printers at MLC, as well as their student travel concession card.

ROAD SAFETY

Students needing to cross Stirling Highway must do so by using the overhead bridge.

DRIVING TO SCHOOL

Parents can drop off and pick up their daughters at the designated points in the Hadley Hall car park and in the Corry Lynn slip road. There is limited parking on campus.

CONTACTING STUDENTS

Our Staff and Student Services team can assist you by directing urgent messages to your daughter during the day. However, we need parents' support to ensure that this applies only to urgent matters. Girls must be encouraged to develop sound skills for planning ahead and ensuring that they have the information and items they need to get through each school day.

Using mobile phones or messaging through iMessage etc. on the girls' iPad for communication between parents and students during lesson times is not acceptable. Messages about last-minute arrangements, with the exception of urgent matters, are discouraged. Mobile phone use must occur within the guidelines of the Acceptable Use Policy, which is on Connect.P.

UNIFORMS

The correct uniform must be worn at all times. Summer uniform is worn in Terms 1 and 4. Winter uniform is worn in Terms 2 and 3. Students must have a MLC backpack. Every article of clothing and equipment must be clearly marked with the student's full name. The College does not accept

responsibility for the loss of any possessions. For a full list of what to wear each term, please refer to the Parents' Handbook on the Wyvern website.

UNIFORM SHOP

Situated inside the Café, the Uniform Shop is open on selected days in holidays and on the following days during term:

Tuesday, Wednesday and Thursday: 8-4pm

For full details regarding opening times during holidays please refer to the Wyvern under the Parents' Handbook tab.

To contact the Uniform Shop Manager, Jacqui Miller, please call 9383 0243 or email uniformshop@mlc.wa.edu.au.

MLC CAFÉ

The Café is situated opposite Hadley Hall and the Great Court and operates Monday to Friday from 7.30am. A variety of healthy snacks are available. Lunch can be purchased in the following ways:

- You can order online before 8am each day by opening a 'My Student Account.' You will need to ensure your daughter has a SmartRider card that has been issued by the College and that you know your daughter's student number to open an account. Please click on the 'My Student Account' icon at the top of the Wyvern.
- Buy lunch at the Café using the 'My Student Account' card – the café operates as a cashless venue.
- Collect lunch orders from the Café.

If students forget to bring lunch, or have left their money at home, they can obtain a lunch voucher from Middle Years' Reception.

HEALTH ON CAMPUS

If girls require support from the Health Centre, they must attend at recess or lunchtime. Attendance at other times requires written permission from their classroom teacher.

Students that are sick and need to go home must first attend the Health Centre. The school nurse will contact her parent or guardian. The nurse remains on duty until 5pm Monday to Friday, telephone 9383 0220.

NUT ALLERGIES

A severe allergic reaction to nuts can be life threatening. We therefore ask all MLC parents to assist us in making the school environment as safe as possible for all students.

Please avoid sending food products containing nuts to school with your daughter, e.g., cakes or ice-cream with nuts on top, peanut butter, peanut oil, or anything made with peanut flour, some breakfast cereals, biscuits, pastries and cereal bars, as well as pasta toppings such as pesto.

While encouraging parents not to send nuts or nut products to school, we cannot guarantee that MLC is free of nuts or any other product that may also induce allergic reactions. Please contact the College Nurses at the MLC Health Centre if you require further information.