

SUCCESSFUL START TO BOARDING 2017



**METHODIST
LADIES'
COLLEGE**

WELCOME

Welcome to the MLC Boarding House. The following information will assist you and your daughter in the first few weeks of Boarding and school. Your daughter will receive her College diary which contains further information. An up-to-date calendar is available on our Wyvern website

WYVERN

Each Friday during term you will receive an email link to Wyvern, the MLC website for parents where we publish our weekly newsletter. In Wyvern you will find news, announcements about events and links to useful information, such as booklists, policies, forms and sporting fixtures.

For an updated calendar of events, you can subscribe to the MLC Community Calendar.

Wyvern is your one-stop for information. For the latest news you can follow MLC on Facebook, Twitter and Instagram. Click on the icons on the Wyvern to follow MLC.

WELCOME DRINKS

We are welcoming our new and returning parents at a cocktail party on Sunday 29 January at 5.30pm in the MLC Boardroom. Please join us to see in the start of what will be a fabulous year. RSVP by Tuesday 24 January to the Director of Boarding, Elaine Riley, on eriley@mlc.wa.edu.au and include any dietary requirements.

WELCOME DINNER

Boarding families (new and returning) are invited to dinner with their daughters in the Boarding Dining Room on Monday 30 January commencing at 5.30pm. Please RSVP by Tuesday 24 January to the Director of Boarding, Elaine Riley on eriley@mlc.wa.edu.au and include any dietary requirements.

CARNIVAL WEEKEND

There will be a compulsory boarders' in-house weekend at the end of the first week of term (Saturday 4 and Sunday 5 February) where no leave will be granted to boarding students. This weekend, called our Carnival Weekend, is an opportunity for the new and returning girls to get to know each other and enjoy some fun activities. Leave will be granted from 3pm on Sunday 5 February.

BOARDING HANDBOOK

MLC's Boarding Handbook contains everything you need to know to start your year in Boarding, including a comprehensive list of what you will need to bring to make you comfortable in the Boarding House. For a copy of the Boarding Handbook please contact the Director of Boarding, Elaine Riley.

WHEN DO I MOVE IN?

New boarding students starting in Term 1 2017 can move into the Boarding House from 11am on Saturday 28 January. There will be a sleepover for new boarders and their mothers/guardians on that night. Please bring your own bedding and towels; we will supply mattress protectors and pillows.

During the day some of the senior students in the Boarding House will be on hand to assist the new girls to settle in and show them around the Boarding House and the grounds. We will also have presentations for parents from our ILT staff on our leave programme, REACH.

In addition, our College Psychologists will be presenting on 'Parenting from a Distance', and surviving as a boarding parent. Returning boarding students can move back into the Boarding House from 11am on Sunday 29 January.

TERM DATES

Term 1 | Monday 30 January – Friday 7 April.

Mid-term Exeat | Friday 3 March – Monday 6 March.

Term 2 | Wednesday 26 April – Friday 30 June

Mid-term Exeat | Friday 2 June – Monday 5 June.

Term 3 | Tuesday 18 July – Friday 22 September.

Mid-term Exeat | Friday 18 August – Monday 21 August.

Term 4 | Tuesday 10 October – Wednesday 6 December.

TERM 1 START DAYS AND TIMES

Years 11-12 – Monday 30 January at 8.30am

Years 7-10 – Tuesday 31 January at 8.30am

Years 3-6 – Tuesday 31 January at 9.30am

Students are required to attend classes from the first period on the first day to the last period on the last day of each term. Travel arrangements for boarders should be made with this in mind.

The Boarding House is open the afternoon prior to the commencement of term from 2pm and closes at 5pm on the last day of term.

HEALTH CENTRE

On New Students' Welcome Morning, Monday 30 January, boarding families are welcome to come into the Health Centre to see the College nurses to discuss any medical issues. Please use this time to explain any medical issues of which the College should be aware.

IMPORTANT INFORMATION FOR GUARDIANS

In the absence of their parents in the Perth metropolitan area, all overseas boarding students require a guardian. The guardian must reside in Perth and be over 21 years of age.

Guardians play an important role in the welfare and happiness of our boarders. They are expected to:

- transport their wards to and from the airport;
- provide accommodation during Mid-term Exeat;
- look after their ward during the course of illness and convalescence that would exclude her from school;
- care for their wards in the event of any suspension from the Boarding House; and,
- authorise incidental requests for leave with persons who have not been nominated as regular approved hosts.

Parents need to ensure that the nominated guardian is a responsible person in whom they have confidence. Guardians are also required to ensure their contact details are kept up to date, notifying the College of any changes. Should the guardian be out of Perth for any period of time, another guardian is to be nominated in his/her place.

In the event that parents authorise their daughter to travel by public transport if taking leave on weekend with their guardian, then the College requires the guardian to contact the boarding office to confirm the safe arrival of their ward. Failure to do so will result in the boarding student being asked to return to the Boarding House.

WHO CAN BE A BOARDER'S HOST?

Hosts are those persons approved by you to take your daughter out of the College on regular outings or for weekends without further confirmation. Hosts must be over 21 years of age, unless parental permission is given.

Hosts must come to the Boarding House Office and be sighted by staff when collecting students from the College. This is to ensure the safety of our girls, as the College transfers its responsibility to the approved host. The host must also return the student to the Boarding House, thereby handing back the responsibility to Boarding staff. Please do not drop the student at the Boarding House without advising staff.

The Boarding House uses an electronic leave system called REACH. You will be advised of how to access this when your daughter moves into the Boarding House. Parents are able to list any host that can take their child out of the Boarding House on REACH. Further information will be provided at the information session for new boarding families on Saturday 28 January.

Occasional leave with persons not included on REACH will be granted only after the approval of the parent, guardian or Director of Boarding. Please complete a Guardian Nomination Form (if applicable) and return them to the College no later than Thursday 26 January. We are not able to grant leave until this form is completed, and parents have logged into REACH and set up their account. Guardianship forms are available for download at www.mlc.wa.edu.au.

CONTACT US

DIRECTOR OF BOARDING

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BOARDING OFFICE

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SENIOR SUPERVISOR

Mrs Nola Riddell
nriddell@mlc.wa.edu.au

HEALTH CENTRE

Nurses Station (08) 9383 0220
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