

SUCCESSFUL START TO SENIOR YEARS 2017



METHODIST
LADIES'
COLLEGE

ATTENDANCE

TERM DATES

Term 1 | Monday 30 January – Friday 7 April.
Mid-term Exeat | Friday 3 March – Monday 6 March.
Term 2 | Wednesday 26 April – Friday 30 June.
Mid-term Exeat | Friday 2 June – Monday 5 June.
Term 3 | Tuesday 18 July – Friday 22 September.
Mid-term Exeat | Friday 18 August – Monday 21 August.
Term 4 | Tuesday 10 October – Wednesday 6 December.

START OF YEAR

To alleviate traffic on the first day of school we have implemented two initiatives:

Head Start | Students will be able to drop off their books on Wednesday 25 January from 1.30-3.30pm.

Staggered starts:

Years 11-12 | Monday 30 January at 8.30am
Year 10 | Tuesday 31 January at 8.30am

COMPULSORY EVENTS

All students are expected to attend:
College Sunday | Sunday 19 March | 4pm
Senior Years' Celebration | Wednesday 6 December | 7pm

THE SCHOOL DAY

Warning Bell | 8.25am
School Day | 8.30am-3.30pm

LATE TO SCHOOL

Students who arrive after 8.40am must report to Staff and Student Services in the Centenary Building to sign in.

LEAVING EARLY

Girls leaving the College early must sign out at Student Services and have a note or an email sent to Absentees explaining the need to leave.

STUDENT ABSENCE

If a student is unexpectedly absent, parents are requested to call the College on 9383 0264 or email absentees@mlc.wa.edu.au before 9am. Absences that are not accounted for by 9am will be checked by a telephone call, SMS or email.

AT SCHOOL AFTER HOURS

Students who are at school after hours while waiting to be picked up can work in the Academic Centre based in the Walter Shepherd Resource Centre, which is open until 6pm, Monday to Thursday. Alternatively, the Boarding House can offer a safe haven.

On Monday, Wednesday and Thursday, girls in Years 7-12 can access tutoring from Collegians in the Academic Centre in the Walter Shepherd Resource Centre from 3.30-6pm.

TRAVELLING TO AND FROM MLC

We encourage families to make use of public transport or to walk to the College where ever possible.

BECHA'S TRAVELS

Our College mascot, Becha Bear, has been enlisted as our Active Commuting Ambassador.

'Becha' is an acronym that stands for:

B – BEHAVIOUR
E – ENVIRONMENT
C – COMMUNITY, AND
H – HEALTHY
A – ATTITUDES

Active commuting relates to physical activity undertaken as a means of transport, and includes walking, cycling, or any other form of non-motorised transport. It also includes the use of public transport because this usually involves physical activity at either end of the journey. (UWA Schools of Population Health and Movement and Exercise research)

International studies show that girls who become active commuters improve their cardiovascular health and fitness levels, and have improved cognitive performance, especially verbal, numeric and reasoning abilities.

COMMUNITY BUS SERVICE

MLC students, can catch one of three Community Buses that service the following areas:

- City Beach and Floreat.
- Nedlands, Subiaco and Shenton Park.
- Willeton, Rossmoyne, Booragoon, Myaree, Melville, Attadale, Bicton and East Fremantle.

Tickets are available from the Uniform Shop. See the Wyvern for bus times and stops.

BUS AND TRAIN SERVICES

For the convenience of students travelling by bus to and from school, Transperth runs special buses linking with some train services. For more information, go to the Transperth website www.transperth.wa.gov.au

STUDENT SMARTRIDER CARD

The MLC customised version of the Perth Transit Authority's Student SmartRider will be issued to all students. These cards will serve as the student's library and My Student Account card for use in the College Café and to access the printers at MLC, as well as their student travel concession card.

ROAD SAFETY

Students needing to cross Stirling Highway must do so by using the overhead bridge or the traffic lights.

DRIVING TO SCHOOL

Parents can drop off and pick up their daughters at the designated points in the Hadley Hall car park and in the Corry Lynn slip road. There is limited parking on campus. Students are not permitted to park their cars on the MLC campus.

CONTACTING STUDENTS

MLC discourages parents and students from contacting each other during the school day. It is not acceptable to call, text or message girls on their mobile phones, computers or iPads during lesson times.

Messages about last-minute arrangements, with the exception of urgent matters, are discouraged. Mobile phone use must occur within the guidelines of the Acceptable Use Policy, which is on Connect.P.

MLC CAFÉ

The Café is situated opposite Hadley Hall and the Great Court and operates Monday to Friday from 7.30am. A variety of healthy snacks are available. Lunch can be purchased in the following ways:

- You can order online before 8am each day by opening a My Student Account. You will need to ensure your daughter has a SmartRider card that has been issued by the College and that you know your daughter's student number to open an account. Please click on the My Student Account icon at the top of the Wyvern.
- Buy lunch at the Café using the My Student Account card – the café operates as a cashless venue.
- Collect lunch orders from the Café.

UNIFORM

The correct uniform must be worn at all times. Summer uniform is worn in Terms 1 and 4. Winter uniform is worn in Terms 2 and 3. Students must have a MLC backpack. Every article of clothing and equipment must be clearly marked with the student's full name. The College does not accept responsibility for the loss of any possessions. For a full list of what to wear each term, please refer to the Parents' Handbook on the Wyvern.

UNIFORM SHOP

Situated inside the Café, the Uniform Shop is open on selected days in holidays and on the following days during term:

Tuesday, Wednesday and Thursday: 8am-4pm.

For full details regarding opening times during holidays please refer to the Wyvern under the Parent's Handbook tab. To contact the Uniform Shop Manager, Mrs Jacqui Miller, please call 9383 0243 or email uniformshop@mlc.wa.edu.au

HEALTH ON CAMPUS

If girls require support from the Health Centre, they must attend at recess or lunchtime. Attendance at other times requires written permission from their classroom teacher.

Students that are sick and need to go home must first attend the Health Centre. The College nurse will contact her parent or guardian. The nurse remains on duty until 5pm Monday to Friday, telephone 9383 0220.

NUT ALLERGIES

A severe allergic reaction to nuts can be life threatening. We therefore ask all MLC parents to assist us in making the school environment as safe as possible for all students.

Please avoid sending food products containing nuts to school with your daughter, e.g., cakes containing nuts, peanut butter, peanut oil, or anything made with peanut flour, some breakfast cereals, biscuits, pastries and cereal bars, as well as pasta toppings such as pesto.

We cannot guarantee that MLC is free of nuts or any other product that may also induce allergic reactions. Please contact the College Nurses at the MLC Health Centre if you require further information.

CONTACT LIST

DEAN OF SENIOR YEARS' EDUCATION

Mrs Kate Padman (08) 9383 8860
kpadman@mlc.wa.edu.au

HEAD OF ACADEMIC SERVICES – STUDENTS

Ms Suzy Bayne (08) 9383 8872
sbayne@mlc.wa.edu.au

HEAD OF STUDENT LEADERSHIP

Mrs Janice Guilfoyle (08) 9383 8803
jguilfoyle@mlc.wa.edu.au

HEAD OF YEAR 10

Mr Brendon Pearn (08) 9383 8816
bpearn@mlc.wa.edu.au

HEAD OF YEAR 11

Miss Emma Rough (08) 9383 0254
erough@mlc.wa.edu.au

HEAD OF YEAR 12

Ms Michelle Rudrum (08) 9383 0258
mrudrum@mlc.wa.edu.au

SENIOR YEARS' ADMINISTRATION AND RECEPTION

Mrs Denise Weekes (08) 9383 8860
dweekes@mlc.wa.edu.au

ABSENTEES

Mrs Angie Dalton (08) 9383 0264
absentees@mlc.wa.edu.au

GENERAL INFORMATION

MLC Reception (08) 9384 4000
Office hours Monday to Friday 8am-4pm