

CANCELLATION OF MUSIC LESSONS



METHODIST
LADIES'
COLLEGE

I wish to withdraw my daughter from Instrumental Tuition at the end of Term _____.

Student Name _____

Instrument _____

Instrumental Teacher _____

Reason for Withdrawal _____

Parent Name _____

Parent Signature _____

Date _____

PLEASE NOTE

Enrolments may be cancelled at the end of each term provided that Music Administration receives a signed Cancellation of Music Lessons form by:

- Friday of Week 3 Term 1 for withdrawal at the end of Term 1.
- Friday of Week 3 Term 2 for withdrawal at the end of Term 2.
- Friday of Week 3 Term 3 for withdrawal at the end of Term 3.
- Friday of Week 5 Term 4 for withdrawal at the end of Term 4.

Where insufficient notice of withdrawal is given payment equivalent to 10 lessons from the date the Cancellation of Music Lessons form is received by Music Administration will be required in lieu.

OFFICE USE ONLY

Date Received _____

Date Tutor Notified _____

Date Removed from Tutor List _____