

SUCCESSFUL START TO JUNIOR YEARS 2016



METHODIST
LADIES'
COLLEGE

WELCOME

The following information will assist you and your daughter in the first few weeks of school. We encourage you to subscribe to our up-to-date calendar via the Wyvern.

TERM DATES

Term 1 | Monday 1 February – Friday 8 April.

Mid-term Exeat | Friday 4 March – Monday 7 March.

Easter | Thursday 24 March (early close) 12.55pm – Monday 28 March.

Term 2 | Tuesday 26 April – Friday 1 July.

Mid-term Exeat | Friday 3 June – Monday 6 June.

Term 3 | Tuesday 19 July – Friday 23 September.

Mid-term Exeat | Friday 19 August – Monday 22 August.

Term 4 | Monday 10 October – Thursday 1 December.

IMPORTANT DATES

Barclay Picnic | Friday 19 February

Class Teachers Parent Information Evening | Tuesday 9 February

Parent Teacher Conference, Pre-Primary to Year 6 | Thursday 3 March, 1.30-6.30pm (Junior Years concludes at 12.45pm)

*College Sunday | Sunday 20 March, 4pm

*NAPLAN Testing Years 3 and 5 | Tuesday 10, Wednesday 11 and Thursday 12 May

Barclay Open Classrooms | Thursday 2 June, 2-5pm

Junior Years' Heather Lamont Day | Friday 24 June

Junior Years' My Learning Community Day | Friday 9 September, 8.30am-12.50pm

*Barclay Concert Years 3-6 | Friday 18 November

*Pre-Kindergarten to Year 2 Christmas Concert | Friday 25 November

*Junior Years' Celebration Years 3-6 | Thursday 1 December

*Denotes Compulsory Events

OUT OF SCHOOL HOURS CARE

BREAKFAST CLUB

Girls are not to be left unaccompanied on campus before 8am. Between 7.30am and 8am on school days, Junior Years' girls can attend our Breakfast Club. The girls are served a nutritious breakfast in our Café where they are supervised by a member of our teaching staff who will escort them to their class area when the Junior Years' classrooms are open for the day. Bookings for the Breakfast Club can be made through the online Café ordering system, My Student Account. Cost is \$5.50 per day.

AFTER SCHOOL CARE

After School Care at MLC is provided by Wanslea Family Services from 2.30-6pm each school day in our Kindergarten. The not-for-profit service has more than 70 years' experience in the provision of care services for children and families.

Wanslea's services are available for any student in Kindergarten to Year 6, and include afternoon tea, relaxation, play time, hands-on activities and supervised learning opportunities.

Bookings may be made through Wanslea on 6143 5389 or 0448 897 801 or email mlc@wanslea.asn.au.

After School Care Fees:

Regular \$33 per day*

Casual \$38 per day*

After School Care finishes no later than 6pm. The collection of any child after the closure of the centre will incur an extra cost of \$5 per five minutes. Please call the service if your child will be absent from their booked in session. Fees will still be charged unless two weeks' notice has been given for the cancellation. Families are able to register for the Child Care Benefit and Rebate through the Family Assistance Office.

*Prices are subject to change without notice.

DROP OFF AND PICK UP TIMES

DOORS OPEN

Pre-Kindergarten | 8.45am

Kindergarten and Pre-Primary | 8.30am

Years 1-6 | 8.15am

SCHOOL STARTS

Pre-Kindergarten | 9am

Kindergarten and Pre-Primary | 8.45am

Years 1-6 | 8.30am

BREAKS

Recess | 10.35-11am

Lunch | 12.50-1.35pm

PICK-UP TIMES

Pre-Kindergarten | Monday, Wednesday and Thursday 2.30pm

Tuesday and Thursday 12.30pm

Kindergarten | 2.30pm

Pre-Primary | 2.45pm

Years 1 and 2 | 3pm

Year 3 | 3.15pm

Year 4 | 3.25pm

Years 5 and 6 | 3.30pm

Parents are asked to make sure that their children are never left at school unsupervised. Teacher supervision begins at 8.15am and ends at 4pm. A teacher is on duty to supervise girls being collected from the Corry Lynn slip road from 2.30-3.45pm.

The Junior Years' Library will also have a staff member on duty from 8am-4pm. Children in Years 2-6 may go to the Library at 8am and in the afternoon.

Unsupervised students found on the campus after 4pm will be taken to the Junior Years' Reception and parents will be contacted.

The playgrounds are out of bounds outside of school hours.

Any early or late arrivals and departures have to be signed in or out at the Junior Years' Reception.

CONTACT LIST

DEAN OF JUNIOR YEARS' EDUCATION

Mr Michael Brown | mbrown@mlc.wa.edu.au

HEAD OF JUNIOR YEARS' LEARNING AND TEACHING

Mrs Karen Hole | khole@mlc.wa.edu.au

HEAD OF YEARS 3-6

Mr Brian Taylor | btaylor@mlc.wa.edu.au

HEAD OF EARLY YEARS' EDUCATION

(PRE-KINDERGARTEN - YEAR 2)

Ms Katie Petchell | kpetchell@mlc.wa.edu.au

HOUSE LEADERSHIP, JUNIOR YEARS' STUDENT LEADERSHIP, AND SERVICE TO OTHERS COORDINATOR

Ms Jodie Spencer | jspencer@mlc.wa.edu.au

JUNIOR YEARS' INCLUSIVE LEARNING COORDINATOR

Mrs Kate Weight | kweight@mlc.wa.edu.au

MUSIC DEPARTMENT

Please email music@mlc.wa.edu.au or call 9383 0222

JUNIOR YEARS' ADMINISTRATOR

Ms Wendy Sweet | wsweet@mlc.wa.edu.au

The Junior Years' Reception is open Monday-Friday,
8.15am-4pm

Health Centre | 8am-4pm Monday-Friday, 9384 4000
or 0448 897 801

TRAVELLING TO AND FROM MLC

We encourage families to make use of public transport or to walk to the College where ever possible.

BECHA'S TRAVELS

Our College mascot, Becha Bear, has been enlisted as our Active Commuting Ambassador.

'Becha' is an acronym that stands for:

B – BEHAVIOUR,

E – ENVIRONMENT,

C – COMMUNITY, AND

H – HEALTHY

A – ATTITUDES

Active commuting relates to physical activity undertaken as a means of transport, and includes walking, cycling, or any other form of non-motorised transport. It also includes the use of public transport because this usually involves physical activity at either end of the journey. (UWA Schools of Population Health and Movement and Exercise research)

International studies show that girls who become active commuters improve their cardiovascular health and fitness levels, and have improved cognitive performance, especially verbal, numeric and reasoning abilities. You can follow Becha's travels in the Wyvern.

BUS AND TRAIN SERVICES

For the convenience of students travelling by bus to and from school, Transperth runs special buses linking with some train services. For more information, go to the Transperth website: www.transperth.wa.gov.au. The MLC Bus Service operates between the Booragoon Bus Station and MLC. Tickets are available from the Uniform Shop. The complete timetable is available on the Wyvern in the Parent's Handbook.

STUDENT SMARTRIDER CARD

The MLC customised version of the Perth Transit Authority's Student SmartRider will be issued to all students. These cards will serve as the student's library card and the *My Student Account* card as well as their student travel concession card.

ROAD SAFETY

Students needing to cross Stirling Highway must do so by using the overhead bridge or the traffic lights.

STUDENT ABSENCE

Please email absentees@mlc.wa.edu.au for all absences. A note of explanation of a student's absence should be directed to the class teacher on return to school. All student absences are to be excused in writing by parents. It is a legal requirement for students to produce absentee notes.

The College discourages leave or absence during term time and it is not our policy to set school work while students are away on tours or holidays.

SCHOOL UNIFORM

The correct uniform must be worn at all times. Summer uniform is worn in Terms 1 and 4. Winter uniform is worn in Terms 2 and 3. Students must have an MLC backpack.

UNIFORM SHOP

Situated inside the Café, the Uniform Shop is open on selected days during holidays and on the following days during term:

Tuesday | 8am-4pm

Wednesday | 8am-4pm

Thursday | 8am-4pm

For full details regarding opening times during holidays, along with a full uniform list, go to the Wyvern and look under the Parents' Handbook tab.

To contact the uniform Shop please call the manager, Mrs Jacqui Miller, (08) 9383 0243 or email uniformshop@mlc.wa.edu.au

LABELLING

Every article of clothing and equipment must be clearly marked with the student's full name. The College does not accept responsibility for the loss of any possessions.

MLC CAFÉ

The Café is situated opposite Hadley Hall and the Great Court and operates Monday to Friday from 7.30am. The latest menu appears in the Wyvern in the Parents' Handbook section.

RECESS

Junior Years' girls are not permitted to use the Café at Recess.

LUNCHTIME

You can order online before 8am each day by opening a 'My Student Account'. You will need to know your daughter's student number to do this. Please click on the My Student Account icon at the top of the Wyvern. Lunch orders are collected from the café, and taken to your daughter's classroom.

NUT ALLERGIES

A severe allergic reaction to nuts can be life threatening. We ask all MLC parents to assist us in making the school environment as safe as possible for all students.

Please avoid sending food products containing nuts to school with your daughter, e.g., cakes or ice-cream with nuts on top, peanut butter, peanut oil, or anything made with peanut flour, some breakfast cereals, biscuits, pastries and cereal bars, as well as pasta toppings such as pesto.

Please discuss with your daughter the importance of not sharing any of her food with other students. It is particularly important that food that is to be shared with class, tutorial or sporting groups should not contain nuts.

While encouraging parents not to send nuts or nut products to school, we cannot guarantee that MLC is free of nuts or any other product that may also induce allergic reactions. Please contact the College Nurses at the MLC Health Centre if you require further information.

LOLLY-FREE ZONE

Except on special occasions instigated by the College or a class teacher, the Junior Years is a lolly and chocolate free zone. Birthdays will certainly be celebrated by the teacher, however, we respectfully request that the girls do not bring cupcakes and ice-creams.

HAVE YOU CHANGED YOUR DETAILS?

If so, please contact Mrs Sweet in the Junior Years' Reception on 9383 0223 or email wsweet@mlc.wa.edu.au.